

# **SULTANA BAND BOOSTERS**

## General Meeting Minutes

Date: Tuesday, January 13, 2015

Minutes Prepared By: E. Ryder

### **I. Call To Order:**

Meeting called to order on January 13, 2015 at 6:49 p.m., at the Sultana High School Band Room by President Tony Rothwell. The regularly scheduled meeting for January 6, 2015 was postponed until January 13, 2015 due to the Hesperia City Council presenting the Sultana Black and Teal Brigade with an award commending them for their being the State of California Division 2 Champions for their marching band season. The award presentation occurred on January 6, 2015 at 6:30 p.m., with the award being presented by the Mayor and the City Council.

### **II. The “Pledge of Allegiance” was conducted.**

### **III. Secretary presents previous Minutes for Review and Approval:**

Minutes for the previous Sultana Band Booster Meeting conducted on Tuesday, December 2, 2014 were reviewed. Julie motioned to approve the December 2<sup>nd</sup> Meeting minutes. Jackie seconded. Vote: Five (5) votes in favor. None opposed. Four (4) abstained. Motion carried and the Meeting Minutes were approved.

### **IV. President’s Report:**

Julie presented the old business.

- The previously discussed savings account for the trailer has been opened with the DCB Bank and Julie transferred a total of \$3,007.00 into the savings account.
- Changes to the By-Laws. Julie requested the Secretary to look up the proposed changes to the By-Laws and provide her with the information. She will put the proposed changes on the website for review in February so that the Boosters can vote on any changes in March. If anyone wants changes to the By-Laws, Julie requests that they submit their proposed changes in writing to Mr. Costantino. Proposed changes can be submitted by E-Mail.

### **V. Vice President of Chaperone’s Report:**

Maria Gebhardt-Lopez was not present for the meeting.

- In her absence, Julie informed us of three upcoming events. March 7, 2015 we are hosting the Drumline Competition and will need assistance for parking, set-up, the snack bar, hospitality, ticket sales, and programs. She is also considering having a spirit table with items available for the other schools participating.
- March 10, 2015 is our Spaghetti Dinner and Concert.
- March 20<sup>th</sup> through March 22, 2015 is our NASCAR fundraising event. The Football team is also going to be there with their booth.

**VI. Vice President of Fundraising's Report:**

Julie provided the following information:

- The Boosters made \$245.47 for the snack bar at the concert and made \$101.00 at the Spirit table.
- The sale of Maria Calendar's pies in December brought in \$672.00. We will be writing a check for that amount to present to ASB for the money to be placed into the student's accounts.
- The Boosters made a total of \$186.35 at the Barnes & Noble wrapping event. Because our Booster account is going to have to pay for upcoming obligations, Julie is recommending that the \$186.35 stay in our Booster Account and not be transferred into the trailer savings account.
- Julie suggested that we have a fund-raising event at Sizzler. She has the paperwork ready to go. The event is called Sizzler's Bash for Cash and would be held on Monday, February 23, 2015 at the local Sizzler restaurant. The event will be from 4 to 9 p.m., with all participants presenting a flyer. No other coupons or discounts will be accepted. If the person does not have a flyer, then we will not get the credit. At the end of the event, the sales receipts will be added up and we will be given 20%. Sizzler will provide us with a flyer. She will check with them to see if they will accept flyers in a reduced format, which will reduce the amount of printing. Julie motioned to have the fund-raising event at Sizzler on February 23, 2015. Jackie seconded. Vote: Five (5) in favor. None opposed. Four (4) abstained. Result: Motion carried.
- Stater Bros. Scrip. She has \$150 in cards left from last month. She is proposing that we order \$1,000 a month in cards to have on hand to sell. Julie motioned that she purchase no more than \$1,000 a month in Stater Bros. Cards. Stacy seconded. Vote: Five (5) in favor. None opposed. Three (3) abstained. Result: Motion carried.
- Mr. Costantino has been asked by numerous parents and students if the Boosters have a Pay Pal account. Julie has been looking into establishing a Pay Pal account for the Boosters. A Pay Pal account would provide a safe and secure way for parents or other relatives to pay money towards band/color guard fees or make donations. A person could use their Pay Pal Card or their credit card to pay into our Pay Pal account. Pay Pal charges us 2.2% or .30 cents per transaction. Julie motioned for the Boosters to get a Pay Pal account. Jackie seconded. Vote: Six (6) in favor. None opposed. Two (2) abstained. Result: Motion carried.
- We will be hosting a Drumline competition on March 7, 2015. She will need people to help with the snack bar, hospitality, ticket sales, parking, and programs. She will also need money for food for the snack bar, hospitality for the Judges and coaches, and for supplies, which includes tape, balloons, and poster boards. She is trying to get other vendors for the event. Maui Waui has signed up to be here, but she will check on a vendor for tacos and is trying to get a vendor for kettle corn. The lady who runs the charms table is not available on that day, but if we can get someone to cut the wristbands, we can sell the charms and earn some money. She will also check with Juice It Up. Julie will create a list of vendors for us. All vendors have to be approved by the School District and have the appropriate insurance to be here on campus. Jackie recommended that we wait until the February meeting to approve money for the snack bar and supplies.
- Julie has started the application for Kohls. Kohls will supply people to assist us for three hours and thought they could help at the Drumline competition event. We have to have a minimum of five people volunteer their time, and if we do, then Kohl's will also give us \$500. We need to notify them of the date and time we would like for them to assist us.
- The Spaghetti Dinner and Concert event will be on March 10, 2015. Ranchero will also be playing. Julie provided an outline of what we need for this event. She asked if we could ask Theresa about helping us with marketing the event. Mr. Costantino's father is going to make the spaghetti and Alfredo sauces and will need money to purchase the items to make the sauce.

- Julie made a motion for us to pay up to \$500 for food for the Spaghetti Dinner. John motioned that we modify the motion to not exceed \$500 for the food. Jackie seconded. Tony said that there were no tomato products on the sheet to make the sauce. We need to add that to the list and have things priced before we vote on this. Vote on the monetary amount slated for the food for the Spaghetti Dinner will pending until next meeting.
- Julie said that we will also need money for the Spaghetti Dinner for decorations. She will try to price some items so we can come up with an educated idea as to how much we will need.
- Julie then said that she had talked to Mr. Costantino about setting the price for the dinner. She said that they have 26 tables and 12 VIP tables. We will need to make tickets to sell for the dinner. Julie requested \$500 to cover the printing of the tickets and the programs for the dinner. Elaine motioned for no more than \$500 to be allotted for printing the tickets. Margie seconded. Vote: Eight (8) in favor. None opposed. Two (2) abstained. Result: Motion carried.
- Julie brought up the upcoming NASCAR event, which will be held on March 20<sup>th</sup> through 22<sup>nd</sup>. We need about 25 to 30 volunteers to help on each of those days. We also need to have money to pay for updating the food handler’s cards. Julie motioned for no more than \$600 to pay for the food handler’s cards. John seconded. Vote: Six (6) in favor. None opposed. Three (3) abstained. Result: Motion carried.

**VII. Treasurer’s Report:**

Starting Balance: \$6,219.11	Deposits: \$2,089.82	Expenses: \$5,128.92
Outstanding Checks: \$0.00	Outstanding P.O.’s: \$0.00	Ending Balance: \$3,007.00
Savings: \$3,007.00		

- Julie indicated that we need to write a check tonight to the ASB in the amount of \$673.06 for the Marie Calendar pie sale. She also needs a check for \$25.00 in order to file documents with the Attorney General’s Office. Julie reiterated that these tax documents and our 501(c) documents, per our By-Laws, need to be filed by October.

**VIII. Director’s Report:**

Mr. Joe Costantino presented the following information:

- Drumline is going well. He needs props made or modified for the show.
- Festival is coming up soon. No date was specified.
- Honor Band auditions are this Saturday.
- Drumline Camp is scheduled for January 24<sup>th</sup>.
- The Drama Club is putting on their Musical show on February 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup>. This is an opportunity for us to host the Snack Bar and our Spirit Table.

**IX. Equipment Manager’s Report:**

John said that he is making props and is modifying the equipment for the keyboards.

- John brought up a suggestion about providing an incentive to parents to volunteer their time to help at competitions and field shows. He was thinking that maybe an incentive could be to reduce the fees for them volunteering their time. He thought we might get more parent help if we offer them an incentive to do so. Julie pointed out that the fees the students pay help pay for the competitions, the transportation, the props and the food, so we need to bring in enough money to cover all the required needs for the band. Mr. Costantino

said he did not know how they would be able to determine how much to reduce fees or how to apply that to each student, since there are so many students involved in both the band and color guard.

**X. New Business/Open Forum:**

- Mr. Costantino suggested that we have a mandatory parent meeting in February.
- Mr. Costantino also suggested that we advertise the wagon and fences that were used in our show for sale.
- Julie suggested that we have another recycling fundraiser in February for bringing in bottles and cans.
- Julie also stated that there is going to be a phone conference on tax laws on Thursday, February 19<sup>th</sup> from 10 to 11 a.m. You can register to participate at (916) 445-3032.
- Julie said that we need to make a payment to Alex at the end of the month.

**XI. Open/Tabled for next meeting**

Money slated for food and decorations for the Spaghetti Dinner.

**XII. Next Meeting: February 3, 2015 at 6:30 p.m. at the Sultana Band Room**

**XIII. Meeting Adjourned at 8:30 p.m.**

**XIV. Attendance:**

<u>Julie Lord</u>	<u>Elaine Ryder</u>	<u>Joe Costantino</u>
<u>Tony Rothwell</u>	<u>Carolyn Medina</u>	<u>John Mills</u>
<u>Stacy Rothwell</u>	<u>Jacqueline O’Hare</u>	<u>Margie Mills</u>

Minutes submitted by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_