

# **SULTANA BAND BOOSTERS**

General Meeting Minutes  
Date: Tuesday, March 3, 2015

Minutes Prepared By: E. Ryder

## **I. Call To Order:**

Meeting called to order on March 3, 2015 at 6:39 p.m., at the Sultana High School Choir Room by President Tony Rothwell.

## **II. The “Pledge of Allegiance” was conducted.**

## **III. Secretary presents previous Minutes for Review and Approval:**

Minutes for the previous Sultana Band Booster Meeting conducted on Tuesday, February 3, 2015 were reviewed. Stacy motioned to approve the previous Meeting minutes. Jackie seconded. Vote: Eleven (11) votes in favor. None opposed. None abstained. Motion carried and the Meeting Minutes were approved. Minutes for the Emergency Band Booster Meeting conducted on Tuesday, February 24, 2015 were reviewed. Stacy motioned to approve the Emergency Meeting minutes. Jackie seconded. Vote: Nine (9) votes in favor. None opposed. Two (2) abstained. Motion carried and these Meeting Minutes were approved.

## **IV. President’s Report:**

Tony said the only item of old business we have is to vote in the new By-Laws. He said that we would hold the vote later in the meeting, so that everyone present would have time to review the changes to the By-Laws.

## **V. Vice President of Chaperone’s Report:**

Maria specified the following:

- This Saturday is the Drumline competition we are hosting. Drumline students are reporting at 7:00 a.m., and will help out until 12:30 p.m., when they have to get dressed to perform. Guard students are to report at 8:00 a.m., and will be able to help out until 1:00 p.m., when they have to get dressed to perform. The first Drumline performance is scheduled for 11:00 a.m., so the ticket booth will open at 10:00 a.m., with the doors opening for spectators at 10:30. We need to have everyone in place by 10:00 a.m., since the first performers will probably arrive early.
- On March 10, 2015 we will be having the Snack Bar for the concert. She is requesting we donate bake goods to sell at the table. We will also be setting up the Spirit Table.
- March 21st and March 22, 2015 is the NASCAR event. Tony and John are going down to the track on March 20, 2015 to meet with the vendor and will look at the sites we will man and perform the inventory. Saturday, March 21st and Sunday, March 22nd are working days. We will have a meeting on March 17, 2015 at 7:00 p.m., at the Band room to go over schedules, give instructions, and to pass out shirts and hats to all volunteers.
- March 7, 2015 is the Drumline and Guard Exhibition here at the school. She will need volunteers for the Snack Bar and the Spirit table.

## **VI. Vice President of Fundraising’s Report:**

Julie provided the following information:

- The sale of Stater Brothers cards is on-going. She has different denominations of cards that can be purchased.

- In regards to the Drumline competition, so far we have spent a total of \$912 on food and some of it was sold at the Snack Bar we held for the Musical. We made \$198 on the Snack Bar we hosted for the Musical. The plaques we are getting to give out at the competition are going to be \$165 plus change, so she needs money allocated to purchase those as well. We have some food for our Snack Bar, but she needs more money to purchase the rest of the things they need to buy. We have not received much in the way of donations from the kids yet, so we don't know what we are going to get. Maria has made up a form to use for ordering from the Snack Bar to make things easier. She estimates that she needs another \$1,000 to purchase food for the event. She has already spent \$912 towards food. John motioned to not spend more than an additional \$1,000. Jackie seconded. Vote: Eight (8) votes in favor. None opposed. Three (3) abstained. Result: Motion carried.
- Julie said that she needed petty cash for supplies and estimated that she would need about \$250. Maria interjected that the motion should indicate that we would not exceed \$250 for supplies. Stacy motioned not to exceed \$250 towards supplies for the Drumline competition. Cindy seconded. Vote: Seven (7) votes in favor. None opposed. Four (4) abstained. Result: Motion carried.
- Since we are hosting the Drumline competition, the hosts usually provide participation plaques or certificates to all the Bands represented. The ADLA will provide the First, Second, and Third awards for each Division, but we want to have something nice to present to all the Bands. Cindy asked about just giving certificates in a frame to make it look nice since it wouldn't be as expensive. Julie explained that certificates had been discussed, but that Mr. Costantino and the Boosters thought that it would be a lot nicer to present plaques instead of a piece of paper. This is our first competition we have hosted and we want to make a good impression on the ADLA judges so that they will consider our hosting a competition next year. Julie explained that the plaques would be 5" X 7" wood plaques that would cost approximately \$190 with taxes. Cindy motioned for us to purchase plaques for the competition not to exceed \$200. Stacy seconded. Vote: Nine (9) votes in favor. None opposed. Two (2) abstained. Result: Motion carried.
- We have to donate part of the sale of the programs we designed and paid for to the ASB for the Band. There was no specified amount, so it depends on what we make as to how much will be donated to the ASB. Also, Mr. Bird will be here at the competition to represent the school.
- We had an Emergency Meeting to cover the expense of printing up the programs for the Drumline competition, and approved money, not to exceed \$200 to have the programs printed. Julie said we made \$690 on the sale of advertisements for the programs however she needs to still pick up \$50 from Tux Ego. A copy of the program will be given to all of our sponsors.
- Mr. Costantino interjected that he is in need of extra electrical cords, and EZ ups to use at the Drumline competition. Julie added that we need an extra crock pot and big bowls with lids.

**VII. Treasurer's Report:**

Treasurer Carolyn Medina made the following report:

Starting Balance: \$1,617.95	Deposits: \$ 2,398.83	Expenses: \$1,889.88
Outstanding Checks: \$ 0.00	Outstanding P.O.'s: \$0.00	Ending Balance: \$2,126.90
Savings: \$3,007.45		

John motioned to approve the Treasurer's Report. Jackie seconded. Vote: Nine (9) votes in favor. None opposed. Two (2) abstained. Result: Treasurer Report was approved.

Julie stated that an item on the Treasurer's Report dated February 26, 2015 under Deposits should have stated \$449.06 that belonged to the ASB Band fees so a check needs to be made to go to them for Fair Share dues.

We were given the table money from the raffle held by the Choir during the Musical and this money has to be paid to the ASB for the Choir. We collected \$176 and we need a motion to write a check to ASB for that amount for the Choir. It will appear as a donation, since it was money we received for their raffle. Julie motioned to donate the \$176 to the ASB Choir fund. John seconded. Vote: Nine (9) votes in favor. None opposed. Two (2) abstained. Result: Motion carried.

Julie announced that the Band Boosters have made over \$20,000.00 this year for the Band.

#### **VIII. Director's Report:**

Mr. Joe Costantino presented the following information:

- The Superintendent of the Hesperia School District provided Certificates for the Band students for being in the Rose Parade, the Macy's Day Parade, and for being State Champions. He has those Certificates.
- On March 13, 2015 the Symphonic Band will be going to Serrano High School to play. Every year we get rated on our performances. He will be sending out permission slips for this event.
- The Disneyland trip is scheduled for April 28, 2015. Students have already paid \$40 in Fair Share fees from the fall season. Now we will need \$60 from every student who wishes to go in order to go to Disneyland. We need to have 25 to 30 students to go. We will need Chaperones for the trip.
- March 28, 2015 is a competition at Colony High School. We are listed as a back-up site, if something happens and Colony High School cannot host the event. ADLA will try to give us as much notice as they can if we have to host another event here.
- Spring Break begins on March 23, 2015. There may be practices held during Spring Break. Time and dates to be announced.

#### **IX. Equipment Manager's Report:**

John provided the following information:

- The cart to carry the keyboard needs three (3) wheels replaced. He needs to purchase more wheels. Tony asked if we were using the other cart and if not, maybe we could take the wheels off of that one to use on the cart we need for now. That way we can put off purchasing the wheels until we have more money in the account. John said that he would do that.

#### **X. New Business/Open Forum:**

Tony stated that now was the time for nominations for the new Booster Board. The following nominations were made:

- Maria nominated Elaine for Secretary again. John seconded. Elaine accepted the nomination.
- Jackie nominated Julie for Treasurer. Elaine seconded. Julie accepted the nomination.
- Maria nominated Jackie for Vice President of Chaperones. Julie seconded. Jackie accepted the nomination.
- Tony nominated Dale Ryder for President. John seconded. Dale Ryder was not available to accept or decline the nomination.
- Tony nominated Theresa Owen for Vice President of Fundraising. There were no seconds. Theresa Owen was not present to accept or decline the nomination.

- Tony then nominated Cindy Phelps for President. There was no second. Cindy Phelps, who was present did not accept or decline the nomination.
- Maria then nominated Marie Boyd for Vice President of Chaperones. There was no second. Marie Boyd accepted the nomination.
- Maria then nominated Tina Quebec for Vice President of Fundraising. Tina Quebec was not available to accept or decline the nomination.
- Maria then nominated Elaine Ryder for Vice President of Fundraising. Elaine Ryder declined the nomination.

The 2015 Banquet is coming up on May 16, 2015. We need to start planning for the Banquet now. Last year the Banquet cost about \$1,500 to put on. Julie stated that since we did not get to host the Spaghetti Dinner for the concert, maybe we could have a Spaghetti Dinner/Italian theme for the Banquet. Tony then suggested that we table the Banquet for the next meeting so that we could plan a budget. Banquet has been tabled until the next meeting. Maria suggested that we have another meeting before the next meeting to make plans for the Banquet. After discussion, a date of Tuesday, March 31, 2015 was selected to hold a Banquet meeting. Tony suggested that we have it as our general meeting and to also include voting for Board positions at this meeting. The time for this meeting will be 6:30 on Tuesday, March 31, 2015.

Tony then brought up the voting on the Booster By-Laws. Julie said that the changes to the By-Laws had been posted on the website, but that copies of the By-Laws and the changes were handed out earlier in the meeting so that they could be reviewed. Mr. Costantino read the section pertaining to the revision of the By-Laws.

Article X, Section B: “These By-Laws may be amended or repealed at any general meeting by the majority vote of the members present, provided that a written copy of proposed amendments is available to all members at least three (3) days prior to said meeting.”

Elaine pointed out that the last revision of the By-Laws is dated March 2, 2015. Julie stated that she had posted the By-Laws on the website at least two weeks before. Carolyn asked a question regarding the removal of the specified insurance carrier from the By-Laws and it was explained by Julie that not have a specified insurance carrier allows that if the current insurance carrier drops the policy or cannot insure us at any time in the future, it will be easier for us to replace the carrier, rather than have to wait until March of that next year to approve a new insurance carrier. Cindy asked about the addition of the word “the” in Section A of Article VII and was informed by Mr. Costantino that the change had been made for grammatical purposes only. Carolyn then asked about how it would work if the Boosters were able to purchase a new trailer for the band. Julie explained that the Boosters would donate the trailer to the Hesperia School District, specifying its use for the Sultana Band, and the Boosters would be able to list it as a tax deduction.

John brought up that we could go on line to petition to get a gift from the Honda Corporation. We may be able to acquire a new trailer from them if we applied.

Cindy asked if we could change something in the By-Laws if it needed to be changed immediately. Tony informed her that we can change a line within the By-Laws at any general meeting. Mr. Costantino added that the rules stated that we still had to notify members of the Boosters of the proposed change at least three days prior to the meeting where the change was to be made.

Tony then motioned to approve the changes and amendments to the By-Laws. Julie seconded.  
Vote: Nine (9) in favor. None opposed. Two (2) abstained.

## **XI. Open/Tabled for next meeting**

Budgeting and planning for the upcoming Band Banquet.

**XII. Next Meeting: March 31, 2015 at 6:30 p.m. at the Sultana Band Room**

**XIII. Meeting Adjourned at 8:20 p.m.**

**XIV. Attendance:**

Julie Lord  
Tony Rothwell  
Stacy Rothwell

Elaine Ryder  
John Mills  
Jacqueline O'Hare

Joe Costantino  
Margie Mills  
Marie Boyd

Cynthia Phelps  
Rebecca Orihuck

Minutes submitted by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_