

SULTANA BAND BOOSTERS

General Meeting Minutes

Date: Tuesday, March 31, 2015

Minutes Prepared By: E. Ryder

I. Call To Order:

Meeting called to order on March 31, 2015 at 6:46 p.m., at the Sultana High School Choir Room by President Tony Rothwell.

II. The “Pledge of Allegiance” was conducted.

III. Secretary presents previous Minutes for Review and Approval:

Minutes for the previous Sultana Band Booster Meeting conducted on Tuesday, March 3, 2015 were reviewed. Stacy motioned to approve the previous Meeting minutes. Julie seconded. Vote: Six (6) votes in favor. None opposed. Four (4) abstained. Motion carried and the Meeting Minutes were approved.

IV. President’s Report:

Tony announced that the updated Booster By-Laws are posted on the website.

Tony brought up the voting on the new Booster Board. I informed the Board that Dale Ryder had accepted the nomination for President and that Theresa Owen had agreed to run for the Vice President of Volunteers. Julie had made up Ballots which did not include Dale’s name, which was added to the Ballots. Maria Gebhardt-Lopez’s name was added to the Ballot since she had expressed an interest in running for the position of Vice President of Volunteers again. Marie Boyd agreed to run for the position of Vice President of Fundraising. Elaine Ryder nominated Maria Boyd to run for the position of Vice President of Fundraising. Jackie seconded. Marie Boyd’s name was added to the Ballots which were passed out. The new Sultana Band Booster Board is as follows:

- President – Dale Ryder
- Vice President – Volunteers – Maria Gebhardt-Lopez
- Vice President – Fundraising – Marie Boyd
- Treasurer – Julie Lord
- Secretary – Elaine Ryder

V. Vice President of Chaperone’s Report:

Maria was not present for the meeting, so Julie covered the upcoming events where we will need assistance:

- This upcoming Tuesday, April 7, 2015, is our exhibition for the Winter Programs. We will need people to help with the Snack Bar.

VI. Vice President of Fundraising’s Report:

Julie provided the following information:

- Julie presented the Fundraising Report for the Drumline competition we hosted on March 7, 2015. We made a total of \$5,790.08, with our expenditure of \$2,348.02. Our net profit was \$3,442.06.

Julie also presented the 2014-2015 Fundraising Financial Report which indicates that our total income so far was \$26,627.56. Our total expenses were \$11,091.04 and our total profit so far this year is \$10,995.64, which includes a total of \$3,257.11 which is for a new trailer. Julie stated that her company, McKesson Corporation

has donated \$1,750.00 so far this year towards the Band Boosters. Julie stated that she has requested the last donation for their fiscal year from her company, McKesson Corporation.

- She is still selling Stater Brothers cards. She picked up cards yesterday, so she has several denominations available for purchase.
- She has scheduled a Car Wash for April 11, 2015 at the Wallgreens Parking lot. She has already obtained the permit and the money will help pay for Disneyland. They will be having tickets printed and all pre-sale of tickets will go to ASB to help pay for the kids. The cost of printing the tickets is \$7.90. She needs approval to get a check for \$7.90 made out to the print shop to have the tickets printed. Roxanne motioned to have a check for \$7.90 made out to pay for the tickets. Stacy seconded. Vote: Six (6) votes in favor. None opposed. Four (4) abstained.
- The Senior Concert is scheduled for May 5, 2015. We will be hosting the Snack Bar and the Spirit Table. She is considering having a Silent Auction for baskets prepared by the different sections. ASB has told us that we cannot hold a raffle. Mr. Costantino said he would notify each section to make up a basket to donate.
- Julie brought up another Fundraiser. It is called AmazonSmile.com. Eligible non-profit organizations can have certain purchases earn 5% for the Boosters. AmazonSmile.com will pay us what we earn on a quarterly basis as long as it is over \$5.00. If we do not have qualifying sales (over \$5.00), for over four (4) quarters, they will deposit what we have earned into our bank account. We have to provide checking account information and a check to prove we have a valid account. If we sign up for this fundraiser, we can put a link on our website to AmazonSmile.com. Carolyn motioned that we sign up with AmazonSmile.com to earn money for the band. Jackie seconded. Vote: Seven (7) votes in favor. None opposed. Four (4) abstained.
- Julie heard about an opportunity to work the concerts at San Manuel Indian Casino to earn money for the band. The company that runs the operation for staffing for the events is called Legends and they are a lot stricter for their rules and regulations than NASCAR. We can be charged \$50.00 for each person who doesn't show up. They require that volunteers be trained for those selling alcoholic beverages. They will provide the training which is required by the Alcoholic Beverage Control (ABC), a State agency. The ABC monitors the concerts and the RAVES closely, so we have to ensure that we follow the laws, rules, and regulations. For alcoholic beverage sales, we can earn 6% of the sales. We will get 8% for all food sales. RAVE parties are all weekend, while concerts are a one night event. If we sign the contract for Legends, we agree to provide volunteers for at least five (5) events per year. They prefer to have 18 year olds and older to work the booths. Roxanne informed the Boosters that the Football Boosters used ROTC members to assist them at NASCAR. She suggested that if we need more volunteers, that perhaps we could outsource also. Julie informed us that alcohol beverage training is a four hour class, with a test at the end. The card is good for three (3) years. Julie requested that the contract be looked over for any additional requirements. John motioned to check into the contract to use Legends as one of our Fundraising opportunities. Stacy seconded. Vote: Eight (8) votes in favor. None opposed. Three (3) abstained. Approval and signing of the contract with Legends is tabled until the next meeting so that the contracts can be reviewed.

VII. Treasurer’s Report:

Treasurer Carolyn Medina made the following report:

Starting Balance: \$2,407.32	Deposits: \$ 8,451.76	Expenses: \$3,240.54
Outstanding Checks: \$1,175.00	Outstanding P.O.’s: \$0.00	Ending Balance: \$6,443.54
Savings Beginning Balance: \$3,007.45	Deposits: \$ 250.00	Ending Balance: \$3,257.45

Julie stated that she had to pay \$253.98 out-of-pocket for food for the Drumline competition. She is requesting reimbursement for this expense. Tony motioned to reimburse Julie for her out-of-pocket expense. Stacy seconded. Vote: Ten (10) votes in favor. None opposed. One (1) abstained. Result: Carolyn to make out a check to Julie to reimburse her for \$253.98.

Jackie motioned to approve the Treasurer's Report. Stacy seconded. Vote: Five (5) votes in favor. None opposed. Six (6) abstained. Result: Treasurer Report was approved.

VIII. Director's Report:

Mr. Joe Costantino presented the following information:

- Disney is scheduled for April 28th. We need at least 25 members from the Band and 15 from the Color Guard to be able to go. The money is due by next Friday. The amount is \$60. The other \$40 was paid in the Fair Share dues for the fall. He does not know how many volunteers he will need to go. Disneyland allows one (1) volunteer per ten (10) kids. If they do not have enough students to go to Disneyland, the trip will be cancelled and the money will be refunded.
- Club Fair is scheduled for April 10th and April 17th at the school. Mr. Costantino is requesting April 17th for the Band's date. This occurs at the school during school hours and does not require Booster participation.
- The American Drumline Association (ADLA) did not charge us enough for the entrance fees. We paid \$1,000, but still owe \$25.00. The ASB has instituted more paperwork to get money for anything and there is a prolonged approval process. He is asking that we pay the \$25.00 to the ADLA for the entrance fees. Elaine motioned to pay the \$25.00 to ADLA. Julie seconded. Vote: Seven (7) votes in favor. None opposed. Four (4) abstained.
- Next week the Spring Orchestra is playing at Hesperia High School on April 8, 2015 in the gymnasium at 7 p.m.
- The Color Guard have a competition on Thursday, April 2nd and on Saturday, April 4th at Arlington.
- April 7th is Spring Ensembles night where the Drumline and Color Guard will perform.
- April 10th the Color Guard is in competition at Riverside King.
- April 12th is the Drumline Semi-finals with April 18th being the Drumline Championships.
- April 25th is the Guard Championships.
- April 28th is the day scheduled for Disneyland.
- May 5th is the Spring Concert.
- Julie brought up that the next meeting has to be changed until April 30, 2015 at 6:30 p.m. We have to have a special Budget Meeting. It was discussed and the Budget Meeting is scheduled for Thursday, April 16, 2015 at 6:30 p.m.
- There is an online organization called Booster.com where you can make a general donation or buy a T-shirt to support the Band. We need approval by ASB to participate in the fundraiser. A portion of the sale will come to us. He was thinking of a Black and Teal shirt that says "Proud Supporter of the Sultana Academic, Athletics, and Music Programs." We get to set the price of the T-shirts.

IX. Equipment Manager’s Report:

- Julie stated that the Budget for hauling the trailers for competitions had already been approved, but now we need to pay Tony and John for pulling the trailer. She needs a check for both Tony and John of \$50.00 each. Carolyn will fill out the checks for them.
- John had to purchase three (3) six inch (6”) caps which was less than \$10. So, even with this purchase, we are still under the approved amount.
- The left rear tire is flat on one side and needs to be replaced. We have a couple of spares, so it needs to be changed.
- As for the wagon and fencing, Mr. Costantino said he would put them on Facebook to try to sell.

X. New Business/Open Forum:

We need to start planning for the Banquet. We have a budget of \$1,500 approved for the Banquet. We had a budget of \$1,500 last year. Julie stated that we using the Italian theme since some of the decorations were already purchased. She was thinking that we could make the main dishes ourselves to keep the cost down. She suggested having baked ziti, and spaghetti, and meatballs, with Marinara and Alfredo sauce. She was thinking that we could also ask students to bring something with the exception of the Seniors. The Banquet is scheduled for May 16th. Last year we brought in \$670 in ticket sales, we spent \$411 on expenses and \$500 on awards. Roxanne said that she will try to get bread and salad donated. Mr. Costantino stated that he spent \$600 to \$800 on awards last year, with the Boosters paying \$500.

XI. Open/Tabled for next meeting

After reviewing the contracts for AmazonSmile.com and Legends for events at San Manuel Casino, will complete applications for participation. Planning for the upcoming Band Banquet scheduled for May 16, 2015.

XII. Next Meeting: Thursday, April 30, 2015 at 6:30 p.m. at the Sultana Band Room
Budget Meeting: Thursday, April 16, 2015 at 6:30 at the Sultana Band Room.

XIII. Meeting Adjourned at 8:29 p.m.

XIV. Attendance:

<u>Julie Lord</u>	<u>Elaine Ryder</u>	<u>Joe Costantino</u>	<u>Cynthia Phelps</u>
<u>Tony Rothwell</u>	<u>John Mills</u>	<u>Margie Mills</u>	<u>Roxanne Olsen</u>
<u>Stacy Rothwell</u>	<u>Jacqueline O’Hare</u>	<u>Marie Boyd</u>	<u>Carolyn Medina</u>

Minutes submitted by: _____ Signature: _____ Date: _____