

# **Sultana Band Boosters**

## **General Meeting Minutes**

**Date: Tuesday, April 5, 2016**

Minutes Prepared By: E. Ryder

### **I. Call To Order:**

Meeting called to order on April 5, 2016 at 6:42 p.m., at the Sultana High School Band Room by Vice-President, Maria Gebhardt-Lopez in President Dale Ryder's absence.

The "Pledge of Allegiance" was conducted.

### **II. President's Opening Statement and Report:**

- Maria announced that we do not currently have a President, since Dale Ryder resigned his post last month. She stated that we need to have an interim President. Maria nominated Tony Rothwell as Interim President. John seconded. A vote was conducted. Vote: Eight (8) votes in favor. None opposed. Three (3) abstained. Tony Rothwell is our Interim President.
- Maria brought up that our Band Banquet is fast approaching. We need to plan for our Banquet which will be held on Saturday, May 14, 2016. We need to decide on our menu and our awards. There were two (2) votes for Chinese food. There were eight (8) votes for Mexican. Maria asked for volunteers to serve on the Banquet Planning Committee. The Committee will assist in calling places for food and donations of food, preparation, prizes, and decorations. Nichole asked what our Banquet budget is. Julie responded that our approved budget is \$1,500.00 however we usually give Mr. Costantino \$500.00 towards the awards, which will leave us \$1,000.00 for food, awards, and decorations. Cindy was nominated to head the committee, but she declined. Nichole stated that she would be willing to head up the committee. A discussion ensued between members with the consensus being that tickets for the Banquet will be sold for \$10.00 for adults and kids 7 and under are \$5.00. Performers eat for free. Parents should be able to pre-order tickets. We are estimating approximately 150 people to attend. Nicole said she would check on prices to have the Banquet catered and we will have another planning meeting when she receives the estimates.
- Maria then brought up her idea to offer scholarships for Senior students. She suggested that we have the Senior students in the music program write an essay on "What Music Means to Me". She said that we could review all the essays that are submitted and decide on which essays would be selected. We could have the students submit their essays under their student numbers so that we would not know which student was submitting them. This would prevent bias. Julie added that we were thinking of having one scholarship for \$200.00 or \$250.00. Maria said that the way scholarships are handled is that we would write a check to ASB and ASB would issue the scholarship money to the student upon proof of enrollment into a college. She also thinks that maybe we could offer three scholarships. It was suggested that we have one scholarship for \$250.00, one for \$150.00, and one for \$100.00. Discussion ensued and it was decided that we would offer three (3) scholarships for \$200.00 apiece. Tony stated that he would prefer that we handle the scholarships in-house and not use ASB. The students could provide proof of enrollment to a college to the Booster Board and we could issue them a check at that time. He also suggested that we allow the best essays be read in an open meeting for the members to choose who would win the scholarship. Maria motioned that we approve three scholarships worth \$200.00 each for Seniors in the music program. Tony seconded. Vote: Twelve (12) votes in favor. None opposed. One (1) abstained. We will offer three (3) scholarships to Senior students in the Music Program.
- Maria then brought up that we usually have one or two students who receive a Booster award at the Banquet. These are students who have gone out of their way to help out the Boosters. Jackie nominated Jennifer Mills. Maria suggested that we table the Booster awards until the May meeting.

### **III. Board Officer's Reports:**

- Maria asked everyone present to review the previous Booster Meeting Minutes for March 1, 2016. Mr. Costantino requested a change to the Minutes for Page 3, regarding the discussion during the last Meeting on the trailer wrap. He did not feel that a general discussion or a personal opinion should be represented in the Minutes and asked that since it did not involve a vote or a change in the operation, so he requested that the discussion be removed from the Minutes and not be made a part of a permanent record. He requested a vote to eliminate the discussion from the official Minutes. A vote was taken. Vote: Five (5) votes in favor of eliminating that portion of the Minutes. Two (2) opposed. Four (4) abstained. With the change to that section, Minutes are approved.

### **IV. Treasurer's Report:**

- Julie stated that we have \$7,142.72 in our account. She has deposited money that we received as a donation for the Riverside Sheriff's Department of \$250.00. We received the donation because the parent of one of the students works there and advocated for the donation.

- Julie said that our Drumline Budget was \$2,500.00. We spent \$2,800.22 including the \$500 deposit paid to ADLA for hosting the Drumline competition. We made \$2,194.00 for ticket and program sales. We made \$990.00 from selling advertisements. She also re-deposited \$1,000.00 from petty cash. She deposited a total of \$4,696.89 for the Drumline hosting...
- Julie then stated that we are anticipating around \$3,500.00 from NASCAR. We are waiting for the reconciliation from Americrown.
- Stacy motioned to approve the March, 2016 Treasurer's Report. Margie seconded. Vote: Ten (10) votes in favor. None opposed. One (1) abstained. Motion carried and the Treasurer's Report was approved.

#### **V. Vice President of Volunteer's Report:**

- Maria stated that we have competitions coming up every weekend. Color Guard and Drumline have competitions, semi-finals, and hopefully finals. Mr. Costantino said that we have two separate locations this weekend and we are taking only four vans for transporting the kids. We need four more students transported so if John can take his two daughters and Jackie can take her children then we will be fine. Jackie and John agreed.
- Maria then brought up the upcoming Disneyland trip. She said she needs volunteers for chaperoning. Mr. Costantino stated that he had put in the paperwork, but he was just notified that there are no busses available to transport the kids. Charter busses are too expensive, so he has asked for six (6) vans. That would accommodate 44 kids and he has some of the drivers. We have Band, Color Guard, and Choir going to Disneyland. We may need to transport more kids.
- We have the String Spectacular scheduled in the gymnasium on Thursday, March 21, 2016. We will be hosting the snack bar and the Spirit table for this event.

#### **VI. Vice President of Fundraising's Report:**

- Jackie stated that she is still waiting to hear from NASCAR people as to how much we earned. Most of our sales came from drinks not from food. We made \$476.00 in tips and paid \$14.00, and earned a total of \$3,366.79 last year. We don't know if we will make that much this year. We brought in \$507.00 in tips this year.

#### **VII. Music Director's Report:**

Mr. Costantino stated the following:

- He needs two more shelves added to the trailer. The parts to build the shelves are about \$50.00 each, so we need to approve money for the shelves to be built.
- Club Fair is this Friday. This is during the school day, and we will be selling nachos.
- We have a Drumline show this Saturday and would like to take the kids to Cicci's Pizza afterwards. The cost is \$9.00 for food and drinks.
- Guard Championships are on April 16, 2016 at Edison High School. Drumline has a competition in Westminster on April 17, 2016. Disneyland is scheduled for Monday, April 18, 2016. Semi-Finals are at Riverside King High School on April 23, 2016. Drumline Championships are scheduled for Saturday, April 30, 2016. String Spectacular is scheduled for April 21, 2016. The Performing Arts Festival is on April 26, 2016.
- He is thinking of having a Color Guard Camp to have the students work on flags and auxiliary. The camp will be open to all Middle and High School students. On the last day they would have a performance. There would be a registration fee which could pay prior or the day of. He will have to determine when to have the Guard Camp.
- Banquet is set for Saturday, May 14, 2016. He needs to pay for awards to present at the Banquet so he needs to have money. Julie informed Mr. Costantino that we have already budgeted \$500.00 towards his awards.
- April 30, 2016 is Drumline Championships and the Prom so the kids going to the Prom after Championships can be dropped off at the prom site so they can attend. The kids will return on the Prom bus.
- Jackie said they need money for the Snack Bar for the String Spectacular. Nicole motioned for money not to exceed \$500.00. Maria seconded. Vote: Eleven (11) votes in favor. None opposed. Motion carried. Jackie then stated that she thought \$500.00 was too much money, so she motioned for money not to exceed \$200.00. Vote: Eleven (11) votes in favor. None opposed. Motion carried.

**VIII. Equipment Manager's Report:**

- John is requesting \$150.00 for some new shelves to be built into the trailer. Julie stated that all the receipts have not been received or been entered, so she is not sure how much money is still on John's budget. Nicole motioned to authorize no more than \$150.00 for the new shelves. Julie seconded. Vote: Eleven (11) votes in favor. None opposed. Two (2) abstained. Motion passed.

**IX. Old Business:**

- We have upcoming elections for Board Members for the next meeting. Julie stated that Jackie has been nominated for Treasurer and Elaine has been nominated for Secretary. Nicole agreed to run for President, so Jackie nominated Nicole for President. Elaine nominated Maria as Vice President of Volunteers and Maria accepted the nomination. Ninfa said she would be willing to run for both Vice President of Fundraising and Secretary. Maria stated that the voting will be handled next month.
- Changes to the By-Laws need to be posted and will be voted on at the next meeting.
- The company we contacted regarding the audit/review has not contacted us so the audit/review is tabled.
- The trailer is registered and insured by the Boosters. We have the letter to provide it to the District. Tony asked if we needed to give the trailer to the District. He asked why we just couldn't keep it in the Booster's name. Maria said we should put it to a vote. Maria motioned to keep the trailer in the Booster's name. Tony seconded. Vote: Seven (7) votes in favor. One (1) opposed. Four (4) abstained. The trailer will stay in the Booster's name.

**X. New Business:**

- We need to purchase plaques for presentation to organizations that have substantially contributed to the Band. We need to purchase plaques for the Riverside Sheriff's Department, Pasco's Pizza, D. B. Music, and the New Life Church. We will also send pictures to other contributors, C.A.R.S., Firestone, Menchie's, Active Chiropractic, and Custom Signs, Inc. Maria motioned to spend money, not to exceed \$100.00 on the plaques. Cindy seconded. Vote: Nine (9) votes in favor. None opposed. Motion carried.
- We need to hold a Budget meeting. Maria suggested that we table discussing setting up a Budget meeting until the next meeting.
- Booster stickers for the Trailer. Julie said that John had discussed having a sticker made with the company that did our wrap. They quoted him a price of \$100.00. Maria motioned that we authorize funds, not to exceed \$100.00 for a Booster sticker for the trailer. Stacy seconded. Vote: Seven (7) votes in favor. None opposed. Motion carried.
- Maria stated that Mario Lozano has been pulling the trailer for the Guard shows. They have pulled the trailer six (6) times and have two (2) more times. If we pay them for pulling the trailer, it would cost us \$800.00. She would like to see them get something for pulling the trailer. Tony suggested that we give them something at the Banquet and some kind of Booster award. Julie added that Kayla has been providing assistance at most of the practices and the competitions, but she is not getting any money for coaching. She would like to see her get something for an award. Maria suggested we table the awards until the next meeting.
- Elaine has Thank You letters for our contributors that need to be signed. They will be provided with the plaques or pictures.

**XI. Open/Tabled for next meeting:**

- Voting for new Booster Board members.
- Voting on Changes or revisions to Booster By-Laws.
- Plans for hosting a Car Show fundraiser.
- Booster awards and presentations.
- Budget Meeting.

**XII. Next Meeting: May 3, 2016 at 6:30 p.m. at the Sultana Band Room.****XIII. Meeting Adjourned at 8:05 p.m.**

**XIV. Attendance:**

Maria Gebhardt-Lopez

Tony Rothwell

Cindy Phelps

Rick Busby

Jacqueline O'Hare

Stacy Rothwell

Nicole Trozzi

Chris Busby

Julie Lord

John Mills

Joe Costantino

Bill Busby

Elaine Ryder

Margie Mills

Ninfa Lara

Minutes submitted by: E. Ryder Signature: Elaine Ryder Date: 04/28/16