

# **SULTANA BAND BOOSTERS**

General Meeting Minutes  
Date: Thursday, April 30, 2015

Minutes Prepared By: E. Ryder

## **I. Call To Order:**

Meeting called to order on April 30, 2015 at 6:38 p.m., at the Sultana High School Choir Room by Vice-President of Volunteers, Maria Gebhardt-Lopez.

## **II. The "Pledge of Allegiance" was conducted.**

## **III. Secretary presents previous Minutes for Review and Approval:**

Minutes for the previous Sultana Band Booster Meeting conducted on Tuesday, March 3, 2015 were reviewed along with the Minutes for the Emergency Booster Meeting, conducted on Saturday, April 18, 2015 and the Minutes for the Emergency Booster Meeting conducted on Friday, April 24, 2015. After taking a few minutes to peruse all three Minutes, Dale motioned to approve the previous Meeting minutes and the two Emergency Meeting Minutes. Jackie seconded. Vote: Seven (7) votes in favor. None opposed. Two (2) abstained. Motion carried and all three Meeting Minutes were approved.

## **IV. President's Report:**

Vice-President of Fundraising, Julie Lord, covered the AmazonSmile.com agreement as a fundraiser. Both Secretary Elaine Ryder and Julie Lord had reviewed the Agreement and felt that the Agreement was straightforward about what was needed to participate in this Fundraiser. We can earn 5% of all eligible purchases which will be paid quarterly, as long as it is over \$5.00. All earnings will be paid directly into our bank account, which requires us to provide Amazon with the account information and a voided check. Since it was determined that we would wait to actually sign up for the Fundraiser until after the Agreement was reviewed, Julie asked that another vote be taken. Dale motioned to approve signing up at AmazonSmile.com as a Fundraiser for the Band. Stacy seconded. Vote: Nine (9) votes in favor. None opposed. Two (2) abstained. Motion carried.

Dale requested we take the Disneyland transportation reimbursement out of order since discussion of the Legends contracts could be lengthy. President Tony Rothwell agreed and stated that the Emergency Booster Meeting held on Friday, April 24, 2015 was because someone at the school had failed to reserve busses for the Band, Color Guard, and Choir members to take the trip to Disneyland. Mr. Costantino had paid \$1,620 out of his own pocket to cover the cost of hiring a Charter bus to transport the students to Disneyland. Since we had already agreed at the meeting to reimburse Mr. Costantino for this amount, Dale motioned to have the Boosters reimburse Mr. Costantino the amount of the transportation costs. Carolyn seconded. Vote: Eleven (11) votes in favor. None opposed. Motion carried.

Julie then brought up the Fundraising proposal for the San Manuel Indian Casino. The contract is through Legends and the fundraiser was to run an alcohol booth during concerts and Raves. Elaine had looked over the two contractual agreements that specified the requirements for us to participate with Legends for fundraising events. Legend's requires the non-profit organizations to carry two million dollars of insurance to cover each incident and another million dollars of insurance for worker's compensation injuries, per occurrence. On top of that, they are only offering us 6% of the liquor sales and 8% of food sales, which was not shown in the copies of the contractual agreements that were presented. We can be penalized \$50 if one of our scheduled workers does not show up or shows up late and can be penalized further if they determine that we did not fulfill our obligations per the contract. Legend's also requires a separate contractual agreement signed by each individual volunteer. Dale motioned to table approval of signing up for this fundraiser until we get legal advice and more people. Stacy seconded. Vote: Seven (7) votes in favor. None opposed. Four (4) abstained. Motion carried.

## **V. Vice President of Volunteer's Report:**

Maria specified the following:

- Tuesday, May 5<sup>th</sup> is the Senior concert. Julie suggested that we have the Silent Auction Fundraiser at the Banquet instead of the concert since there will be more people at the Banquet and it will give us more time to request the Sections to prepare a basket. Julie also said that Roxanne is in the process of requesting items to be donated for the baskets. Maria stated that she needs people to help out with the Snack Bar and the Spirit Table. Elaine and Roxanne will host the Spirit Table and four people have volunteered to help with the Snack Bar.
- The Banquet is scheduled for Saturday, May 16, 2015. We need people to help cook and to pick up donated items. Dale offered to provide helium and Mr. Costantino will check with Mr. Polmouncer on getting some balloons. Julie is requesting a list from those people who are cooking so that we can purchase requested items. Julie added that she also has some Stater Bros. cards we can use to purchase food. Roxanne is getting bread and salad donated, as well as a half sheet cake. We will need to make or purchase cake. Jackie suggested we purchase cakes from Costco, since it is cheaper and they have quality cakes. Last year the tickets were \$10.00 per adult and \$5.00 for children seven (7) and under. Students are free. It was agreed that the price will remain the same. Mr. Costantino

stated we have 85 students in the program. Julie said that we will need parents to help serve. Dale suggested that we contact parents that have not participated all year and request that they participate now. Julie is contemplating getting deli rolls to make meatball subs to serve with the other dishes. Besides the Marinara sauce, Julie is thinking about having an Alfredo sauce for Fettuccini Alfredo. Dale recommended we use canned chicken, since it will be easier to use and it is already cooked. Marie agreed to make a pasta salad and Cyndi will make an Ambrosia salad. There was a discussion about what the underclassmen needed to bring. It was decided that the Freshmen students will bring One (1) twelve-pack of soda and one (1) case of water. Sophomore students will bring fresh fruit platters and Junior students will bring French rolls or Deli rolls.

#### **VI. Vice President of Fundraising's Report:**

Julie provided the following information:

- She has updated the Fundraising Financial Report, but it is a work in progress and she will have the full report for the next meeting.
- We made \$3,366.79 from the NASCAR fundraiser. Mr. Costantino still has vouchers. With the cash we brought in, we had \$2,500 over what we had in inventory. Julie said this was because of the "All You Can Eat" bands and that people walked away after paying because it was taking so long for the food. Next time we need to insist that we have more than one grill and that they work properly. We made \$500 in tips.
- Stater Bros. Scrip: She will be putting in our last order for Stater Bros. cards. She still has some lower denomination cards from the last order and we can use some of those for people to go shopping for the banquet.

#### **VII. Treasurer's Report:**

Treasurer Carolyn Medina made the following report:

Starting Balance: \$7,577.90	Deposits: \$ 4,566.79	Expenses: \$2,166.88
Outstanding Checks: \$100.00	Outstanding P.O.'s: \$0.00	Ending Balance: \$9,877.81
Savings: \$3,257.45		Grand Total: \$13,135.26

Stacy motioned to approve the Treasurer's Report. Jackie seconded. Vote: Nine (9) votes in favor. None opposed. Two (2) abstained. Result: Treasurer Report was approved.

#### **VIII. Director's Report:**

Mr. Joe Costantino presented the following information:

- Senior payments are due by tomorrow.
- Senior baby photos are due by Friday.
- The Senior Concert is May 5, 2015.
- Leader auditions are the week of May 11<sup>th</sup>. Color Guard leader tryouts are scheduled for the week of May 18<sup>th</sup>.
- The Banquet is scheduled for May 16<sup>th</sup>. Doors will open at 5 p.m. Dinner will begin to be served at 5:30 and the Concert will start at 7 p.m. The Gala is scheduled for the 15<sup>th</sup>, so we need to come in early on Saturday because there will probably be some clean up before we can set up for the banquet.
- Senior Checkout is Wednesday, May 20<sup>th</sup>.
- Graduation is Thursday, May 28<sup>th</sup>. The band and orchestra will be playing.
- We need some items for next year. He would like for us to purchase four (4) EZ-Ups and some additional storage bins.
- Trailer: He had received a quote from a trailer manufacturer to have the trailer built to our specifications. He would like to get the trailer ordered soon, so that we can get the wrap done on it and have it ready for use for next season.

#### **IX. Equipment Manager's Report:**

John Mills was not present at this meeting so no report was given.

**X. New Business/Open Forum:**

Julie covered the following:

- Traditionally, the Booster organization gives awards to two (2) students for helping the Boosters and the Band. Names of students who were helpful all year long were presented. Nominations were made for Valeria, Rachel, Leonard, David, Joe Lord, and Sean R. from orchestra. A vote was taken by the Boosters. Valeria and David will be receiving the awards.
- We usually also give something in appreciation for all the help by the “Minions” (Alumni). Discussion ensued with it being decided that \$25.00 Gift Cards would be purchased for these people. April will receive a Starbucks card, while Bobby, Austin, and Kayla will receive an Amazon card. \$15.00 Starbucks cards will be given to Carlos, Jayme, and Angel for their assistance.
- To show our appreciation for our coaches, it was suggested that give \$50.00 Gift Cards to each. Discussion ensued and it was decided that Kevin would receive a \$50.00 Starbucks or Amazon card, Alex would receive a \$50.00 BevMo card, and Kurt would receive a \$50.00 Starbucks card.
- We usually provide the Director a \$100 Gift Card in appreciation for all his hard work. It was decided that we would give him a \$50.00 BevMo card and a \$50.00 Amazon card. Dale motioned to spend \$400 on Gift Cards to give at the Banquet. Jackie seconded. Vote: Nine (9) votes in favor. None opposed. Two (2) abstained. Motion carried.
- Mr. Costantino brought up the expense to send two students to Drum Major camp. The Boosters usually pay for half of the expenses for both students, which would be \$250.00 each. Tony motioned to allot \$500.00 to pay half of the expenses for Drum Major camp. Stacy seconded. Vote: Ten (10) votes in favor. None opposed. One (1) abstained. Motion carried.
- Julie then brought up the 2015-2016 Budget for the Boosters. Copies of the previous budget and the new proposed budget were reviewed. Julie pointed out that the Drum Major camp is being added to the operating costs for next year, which will preclude us from having to vote on that item again.
- Julie stated that we already have the Corporate Fundraising and the Friends and Family letters ready to go out, which help keeps the band fees down.
- The new Budget allocates \$500 towards the NASCAR fundraiser because we need to get more Food Handler cards and cover other items.
- Mr. Costantino brought up the Drumline competition for next year. He is looking at March 5<sup>th</sup> or March 12<sup>th</sup> as possible dates. This will be around the fourth weekend of Drumline competitions, so we may have more participation from other schools. He would like us to do the program again for next year with more advertisement sales.

Dale motioned to approve the proposed 2015-2016 Booster Budget. Tony seconded. Vote: Eight (8) votes in favor. None opposed. Three (3) abstained. Motion carried.

Mr. Costantino stated that for Band Championships, medals are only given to the top three schools overall and not the top three in each Division. He is requesting that the Boosters allot money to purchase First Place gold medals to give to the students. He has the Certificates that the School District gave him for the students and he thought it would be nice to present a medal with the Certificate to each participating student. The medals cost \$2.75 or \$3.39, depending upon which style is chosen. He estimates that it would be close to \$300 to purchase the medals. Dale motioned to allocate \$300 for purchasing of the awards for marching band. Stacy seconded. Vote: Eleven (11) votes in favor. None opposed. None abstained. Motion carried.

Mr. Costantino stated that the Drumline and Winter Ensembles photographs have been taken and that we usually purchase photographs as a fundraiser. Tony motioned that we do not spend more than \$400 on the photographs. Stacy seconded. Vote: Eight (8) votes in favor. None opposed. Three (3) abstained. Motion carried.

Tony brought up the purchase of a new trailer for the band. Julie informed us that the District employees that she spoke to indicated that we could give the District the money, along with a detailed letter explaining what the money was to be used for, or we could purchase the trailer and donate it to the District. Either way, it will have to go through the approval system at a District Board meeting. Dale specified that giving money to the School District, even with a letter, would not ensure that the money would be used to purchase a viable trailer for the Band. They could decide to use the money elsewhere within the District or if they did use the money to purchase a trailer, there is no guarantee that it would be provided for the sole, proprietary use of the Sultana Band. We would have no say in what equipment we wanted on the trailer, and someone at the District could decide to change the parameters of what we have requested so that we do not get the size of the trailer we requested. Tony stated that the cost to build a trailer to our specifications, with the added support beams is \$7,500. We would need to put down half in order to start the manufacture of the trailer. Maria motioned to spend \$3,750 to initiate the manufacture of a new trailer. Dale seconded. Vote: Eight (8) votes in favor. None opposed. Three (3) abstained. Motion carried.

**XI. Open/Tabled for next meeting:**

The Legends contracts for Fundraising are tabled until further notice.

**XII. Next Meeting: June 9, 2015 at 6:30 p.m. at the Sultana Band Room**

**XIII. Meeting Adjourned at 8:42 p.m.**

**XIV. Attendance:**

Julie Lord  
Tony Rothwell  
Stacy Rothwell

Elaine Ryder  
Dale Ryder  
Jacqueline O'Hare

Joe Costantino  
Marie Boyd  
Roxanne Olsen

Cynthia Phelps  
Maria Gebhardt-Lopez  
Carolyn Medina

Minutes submitted by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_