

# SULTANA BAND BOOSTERS

General Meeting Minutes  
Date: Tuesday, June 9, 2015

Minutes Prepared By: E. Ryder

## **I. Call To Order:**

Meeting called to order on June 9, 2015 at 6:47 p.m., at the Sultana High School Band Room by President, Tony Rothwell.

## **II. The "Pledge of Allegiance" was conducted.**

## **III. Secretary presents previous Minutes for Review and Approval:**

Minutes for the previous Sultana Band Booster Meeting conducted on Thursday, April 30, 2015 were reviewed. After taking a few minutes to peruse the Minutes, Jackie motioned to approve the previous Meeting minutes. Marie seconded. Vote: Seven (7) votes in favor. None opposed. One (1) abstained. Motion carried and the Meeting Minutes were approved.

## **IV. President's Report:**

Tony stated that the trailer has been ordered and we have a balance of \$3,750 due when the trailer is completed. The trailer company has estimated approximately six weeks for completion however, they have not contacted us to verify that they have begun construction on the trailer. Dale Ryder motioned that we approve the funds to finish paying for the trailer once it is completed. Tony seconded. Vote: Eight (8) votes in favor. None opposed. No-one abstained. Motion carried.

Tony added that we to purchase a wrap for the trailer. Mr. Costantino stated that the wrap costs around \$5 per square foot and will run us about \$2,500 and \$350 for the design. The total amount needed to purchase the wrap for the trailer is \$3,200. Tony stated that they are planning on putting two (2) foot stainless steel bands around the trailer for us to show our sponsors. Mr. Costantino wants the Boosters to sell advertisements for sponsors to place on the trailer and suggested that we could sell advertising for the back door of the trailer for \$1,500 to \$2,000 apiece. Stacy motioned that we purchase the wrap not to exceed \$3200. Dale Seconded. Vote: Eight (8) votes in favor. None opposed. No-one abstained. Motion carried.

Tony then stated that once we receive the trailer, he and John will have to work on it to customize the interior. He said he will need funds authorized in order to purchase supplies to add shelves, lighting, and batteries. Dale suggested that we table the authorization of funds for the next meeting. Tony agreed.

## **V. Vice President of Volunteer's Report:**

Maria was not present for the meeting.

- In her absence, Julie stated that she needs volunteers for selling lunch and dinner during Band Camp. We will need a Facility Use form for every day of Band Camp and it needs to be filed with Angela of ASB. Band Camp is from July 20<sup>th</sup> until July 31<sup>st</sup>. Julie also said that we will need another Facility Use form for New Member Day on July 18<sup>th</sup>, and for Back to School night. Julie stated that she believes the Secretary should take over completing the Facility Use Forms. Volunteers and Board members also are required to complete Volunteer forms. These should be turned in as soon as possible, since it takes time for the forms to be approved. Julie is requesting \$100 to be able to purchase food for the kids. Stacy motioned for \$100 to be allotted to purchase food for the kids. Dale seconded. Vote: Seven (7) votes in favor. None opposed. One (1) abstained. Motions carried. Jackie volunteered to run a tally on the \$100 to ensure that we do not exceed that amount.

## **VI. Vice President of Fundraising's Report:**

Julie provided the following information:

- She has updated the Booster's Income and Expense Report for the 2014/2015 year. We made \$1,317 total in ticket sales and the silent auction, though with the purchase of food and supplies, we lost \$114.64.

- She as \$500 in Stater Bros. cards on hand if anyone wants to purchase them. .
- She has a \$5.87 refund she hasn't deposited yet from an item that was returned. She also has a \$50 Stater Bros. Card with \$20 still on it.
- We are now registered with AmazonSmile.com and there is a link on Sultanaband.org for those who want to use it. Julie reminded everyone that if we are going to purchase something through Amazon, please use the website and notify them that it is for the Sultana Band.
- We have been invited to run a fry booth at the Indy Car Race on Saturday, June 27<sup>th</sup>. This will include alcohol sales. Julie needs 20 people, 21 years of age or older to do the fundraiser. Dale indicated that Incognito has a competition on that Saturday. Since this is an extra fundraiser event, and it appears we would have trouble getting enough people to work the event, Julie then suggested that we pass on this fundraiser this time. Both Dale and Tony agreed so Julie said she would let them know.
- There is another fundraiser that Julie thinks would be good for us. It is called On-Camera Auditions. Raleigh Studios in Hollywood pays people to be in the audience for their game shows. One of the shows, "Let's Make A Deal" will pay us \$40 per person, with a 10 person minimum. Days are Wednesdays, Thursdays, and Fridays and start on June 17<sup>th</sup>. You must be 18 years or older to attend.
- Pieology provides 20% of the purchases for Fundraising events. There is one in Jess Ranch, with another one scheduled to be open in Hesperia in December. Pieology is a pizza place and purchases can be to go. She is checking on if there is a restriction of only being able to do one Fundraiser a year with them. If not, she was considering setting up a Fundraiser for right after Band Camp and another one during Football season.
- Since Physicals are required for the kids to participate in Band, she would like to repeat what they did last year with the Chiropractor to perform the physicals. This satisfies the school's requirements, is fairly inexpensive, and some of the proceeds are donated back to the Band.
- She has updated the Fundraising Report for what we brought in in May.

**VII. Treasurer's Report:**

Treasurer Carolyn Medina made the following report:

Starting Balance: \$9,852.81	Deposits: \$ 3,499.78	Expenses: \$8,780.41
Outstanding Checks: \$600.00	Outstanding P.O.'s: \$0.00	Ending Balance: \$3,972.18
Savings: \$3,261.62		Grand Total: \$7,233.80

Dale motioned to approve the Treasurer's Report. Tony seconded. Vote: Seven (7) votes in favor. None opposed. One (1) abstained. Result: Treasurer Report was approved.

**VIII. Director's Report:**

Mr. Joe Costantino presented the following information:

- Having a Leadership Retreat in July beginning on July 14, 2015 and ending on July 16, 2015. There will be 12 students attending and they will take two school vans. There will be an emphasis on teambuilding.
- Incognito, a Drum Corp is performing during the summer months and several members from the Band are involved.
- He needs the money for the Drum Major Camp. Since it was previously approved, he just needs a check. .

**IX. Equipment Manager's Report:**

John Mills was not present at this meeting so no report was given.

**X. New Business/Open Forum:**

Julie covered the following:

- A donation was made anonymously to the Boosters in the amount of \$8,000 to purchase the new trailer. The letter accompanying the donation specified that the trailer would be for the exclusive use of the Sultana Music Department. There was also a request for a memorial message to be displayed on the trailer. Julie stated that once the trailer is purchased, the Boosters will donate it to the school District specifying that it is for the sole use of the Sultana Band. Julie asked if we should accept the donation and the request. Stacy motioned acceptance of the donation. Marie seconded. Vote: Six (6) votes in favor. None opposed. Two (2) abstained. Motioned carried with the donation being accepted.
- We need to perform the registration for Drum Major Camp. The Boosters are paying for half of the registration, and we require the students to pay for the other half. Mr. Costantino will remind the two students that they need to pay their share for Drum Major Camp.
- We need to complete Facility Use Forms for every date we plan to be on campus. We need to have a form completed for each event. We need to have forms completed for Band Camp, all Booster meetings, New Member Day, Back to School Night, and all home Football games. Once we have the dates, we need to get the forms completed and into ASB as soon as possible. Forms are multi-carbon or available on the District website. We need to maintain copies for our records.
- The Boosters are required to give Mr. Bird’s Secretary a list of new Board Members, a copy of our Treasurer’s Report, a copy of our By-Laws, a copy of our new Budget, and a list of proposed Fundraisers. Dale stated that he was setting up a separate E-mail address for him to use for the Boosters.
- Elaine stated that she is currently researching Grant websites in order to apply for Grants to purchase needed equipment and instruments. She recommended that we propose a letter to Mr. Bird requesting funds to replace the unsafe field podium. Mr. Costantino stated he would research the costs of new field podiums to present to Mr. Bird.
- Mr. Costantino requested the purchase of three (3) or four (4) new EZ-ups and twelve (12) heavy duty bins for the Band. The bins cost \$8.00 apiece at Costco, so with tax, he would need approximately \$120 to purchase them. He would like the heavy-duty 10’ X 10’ pop ups or EZ-up and the price is approximately \$170 apiece. Jackie motioned to allot no more than \$900 to purchase EZ-ups and no more than \$120 to purchase the bins. Dale seconded. Vote: Eight (8) votes in favor. None opposed. None abstained. Motion carried.
- Jackie brought up that we have to have new Bank cards issued for Board members. Julie stated that those who have Bank cards will have to get together to update the access records for the Booster accounts.

**XI. Open/Tabled for next meeting:**

Funds required to work on the interior of the new trailer.

**XII. Next Meeting: July 16, 2015 at 6:30 p.m. at Pasco’s Pizza, if available. If not, then will meet at the Sultana Band Room.**

**XIII. Meeting Adjourned at 8:20 p.m.**

**XIV. Attendance:**

Julie Lord  
Tony Rothwell  
Stacy Rothwell

Elaine Ryder  
Carolyn Medina  
Jacqueline O’Hare

Joe Costantino  
Marie Boyd

Dale Ryder

Minutes submitted by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_