

SULTANA BAND BOOSTERS

General Meeting Minutes

Date: Tuesday, October 6, 2015

Minutes Prepared By: Julie Lord

I. Call To Order:

Meeting called to order on October 6, 2015 at 6:36 p.m., at the Sultana High School Band Room by President, Dale Ryder. The “**Pledge of Allegiance**” was conducted.

II. President’s Opening Statement and Report:

- Due to a family emergency, Dale requested Julie to take minutes in Elaine absence.
- We have several upcoming events. There is a home Football game on October 23, 2015 against Oak Hills and it is our second snack bar event. We plan on opening the visitor side snack bar and are requesting everyone seek friends and family to help work this event to make it a success. We have upcoming competitions on October 24, 2015 at Centennial and October 31, 2015 at Apple Valley. We also have the Band Camp on Saturday October 17, 2015. The Car Show scheduled for October 10, 2015 has been deferred due to other local public events (car show for cancer in Barstow, Airplane show and Chili cook-off in Apple Valley). We still intend to do a car show but will need to research a better date. Dale also spoke with the Oak Hills booster president who said their auto department runs the Oak Hills car show and Dale will be doing some more research into this.
- Dale and Mr. Costantino attended a meeting with Mr. Lugo, Mr. Robinson and the football booster president. At this time, both band boosters and football boosters will proceed with sales at football games as usual.
- An email was received in September regarding a Snack Bar Health Permit which took effective January 2015. There are 3 levels of permits: 1. For the sale of prepackaged products such as candy, cookies, soda, water and Gatorade. 2. For the sale of limited prepared food such as nachos, hot chocolate and coffee. 3. For the sale of food cooked on site such as burgers and hot dogs cooked on an outdoor barbeque. The requirement applies to groups having more than 3 events in a 90 day period which does not include us. We will proceed with our snack bar plans, unless a health inspection is actually carried out and we are told we can not operate the snack bar. In case this occurs, we have lined up 4 vendors for October 23rd which include Maui Wowi, Amerikettle, Big Daddy’Snack Shack and Jumpin Java. Nicole inquired about getting an informal walk-through prior to an actual inspection, but the issue with that is the facility belongs to the school, not the boosters. Dale does intend to present a letter along with pictures to Mr Bird in regards to the condition of both snack bars.
- An issue was brought up since the last snack bar with regards to doing the 50/50 raffle. Dale has read all of the requirements and presented the Penal Code with regards to raffles. 90% of the money generated from raffles must be used by the organization for charitable purposes. To be exempt the requirements are: (1) Distribution of the tickets are general and indiscriminate. (2) It needs to be made clear it is a Donation. (3) No purchase is necessary. So, Dales is suggesting we will go ahead and make sure whoever is handling the tickets is available to all in attendance as best we can, we label the container as “Donation” and if someone requests a ticket without donating money, we will have to give that person one ticket.

III. Board Officer Reports:

- Minutes for the previous Sultana Band Booster Meeting conducted on Tuesday, September 1, 2015 were reviewed. Julie pointed out the picture for America Tire was supposed to be in a frame, not a plaque since it is not on the same level as corporate sponsorships. Dale said that will be discussed later. Tony motioned to approve the previous Meeting minutes. John seconded. Dale asked if anyone opposed the Minutes. No one was opposed. Dale declared that with no opposition, additions, or changes, the Meeting Minutes were approved.
- It was mentioned that the Stater Bros order form is missing from the web site. Mr. Costantino will put a new order form on the web site that someone can type their request right there on the web site.
- Julie presented the September 2015 Treasurer’s Report. She reported we have \$5,734.90 in our checking account and \$3,270.63 in our savings account. Stacy motioned to approve the Treasurer’s Report. Marie seconded. Vote: None opposed. Motion carried and the Treasurer Report was approved.

IV. Vice President of Volunteer’s Report:

- Maria is requesting 15 people for home side snack bar and 4 to 6 people for visitor snack bar in addition to needing parents in the stands. Maria passed around a sign-up sheet. Julie suggested meatball sandwiches because we can keep meatballs hot in chafing dishes so don’t need electricity for that since we are having electricity issues.

V. Vice President of Fundraising's Report:

- Jackie contacted Barnes and Noble about the Christmas wrapping fundraiser but has not heard back yet.
- We will look into dates for doing a Chipotle fundraiser.
- Mr. Costantino said he has put in the paperwork to do the Marie Calendar Pie sales as an ASB fundraiser.
- Donations for the October 23rd snack bar are needed. Julie suggested since Saturday October 17th is an all day practice at the school, word could be put out to have people drop off donations at the band trailer that day.
- Julie also mentioned crockpots will be needed for October 23rd and maybe if some people are willing to start warming up nacho cheese sauce at home and bring it to the snack bar, that would also help. Julie requested we look into getting some extension cords and power strips but Tony advised to wait because the electric outlets and breakers in the snack bar will not be able to handle it.
- It was suggested that since the students will be practicing on the football field on Saturday October 17th, parent will come that day to clean up and see what needs to be done for both snack bars.

VI. Equipment Manager's Report:

- John is taking the new trailer home with him tonight work on the interior. John may need additional funds for building material for the interior. Dale motioned to allow another \$200.00 towards the trailer materials. It was seconded by Julie. No one was opposed, so motion carried.
- The trailer hitch and lock were stolen off Mr Costantino's truck.
- John suggested that since the students keep running down the lights on the trailer, maybe we could look into getting a solar panel and/or an automatic shut-off.

VII. Director's Report:

- October 23rd besides being our snack bar night, is also Rancho night. The Rancho band will be playing alongside our band at the football game. Usually we provide a goodie bag to them. Julie requested he find out the maximum number of students coming so we have enough bags prepared.
- For the Centennial competition on October 24th, we perform at 2pm and awards are at 4pm. The boosters will provide a snack. Julie suggested doing a Pasco's fundraiser for dinner like we did last year.
- For the Apple Valley competition on October 31st it will also be an earlier performance so the students can still enjoy Halloween. Mr Costantino is trying to get some Sultana football members to join us to show school support and he suggested the boosters feed them as well.
- For the San Geronimo competition on November 7th, the Rancho band students will be joining us again this year.
- The band's first aid supplies are dwindling, and we need to seek donations or purchase more supplies, especially bandages of various sizes and ice packs.
- The band backpacks are currently having "Sultana Band" and the student's names put on them. Each student is asked to pay \$5.
- The recycling has been building up since the beginning of the school year and is cumbersome for the students to move all the time in and out of the trailer. Mr Costantino is requesting someone volunteer to turn in the recycling and give the money and receipt to the treasurer on a monthly basis.
- We have received a few donations from the "Friends and Family" letters that went out. Thank You letters/receipts need to be sent out to the donors.
- Winter Drumline jackets will be ordered this year with the cost and the cost of \$75.00 will be incorporated into each drumline student's fair share.
- Mr Costantino and Alex would like to do a Winter Drumline Concert group in addition to the regular Drumline competitions. It is non-marching. The cost will be \$1800 for entrance fees and music. There will be no additional costume or transportation costs. They are asking the boosters how much of the \$1800 the boosters can contribute. No answer was given at this time by the boosters.

VIII. Old Business:

- The registration for the trailer has been received. A copy will be kept with the trailer.
- Mr Costantino received a written quote from Rhinowraps LLC with a substantial discount. They will be doing the art work rather than sub-contracting it out with the approval of Mr Costantino. The invoice total is for \$2697.75. Stacy motioned to purchase the trailer wrap for \$2697.75. Heather seconded. Vote: None opposed. Motion carried.
- Dale is working on the banner designs.
- A plaque is needed for Hannon Chiropractic for their \$250.00 corporate donation and we still need a picture with frame for America’s Tire. John motioned to allow no more than \$30.00 for the plaque for Hannon Chiropractic and a thank you for America’s Tire.

IX. New Business:

- Dale asked our thoughts on suggesting to Oak Hills that they be allowed to set-up a merchandise stand on the visitor side for the October 23rd football game to establish reciprocity with them. After discussion, it was decided that with the need for facility use forms it didn’t seem worth it.
- Dale reminded us that per our booster by-laws we need to have an independent audit of our books in January. He asked if anyone knows someone that would do this, to let him know. Otherwise he will seek one out.
- Mr Costantino presented an idea about having any students, present or alumni, that would like to sign the trailer before it is wrapped to allow them to do so for perhaps a donation. Since the boosters own the trailer, he asked if we wanted to let them to this. Since the wrap will cover up whatever has been written on there, the boosters had no objection to it.
- Jackie brought up as a reminder, Band Spectacular this year is November 4, 2015 at Oak Hills. The students will be able to pre-sale tickets for the event and the proceeds will go towards their outstanding fair share.

X. Open/Tabled for next meeting:

- Banner Designs.

XI. Next Meeting: November 3, 2015 at 6:30 p.m. at the Sultana Band Room.

XII. Meeting Adjourned at 8:07 p.m.

XIII. Attendance:

<u>Dale Ryder</u>	<u>Maria Gebhardt-Lopez</u>	<u>Joe Costantino</u>	<u>Julie Lord</u>
<u>Bill Busby</u>	<u>Jacqueline O’Hare</u>	<u>Margie Mills</u>	<u>John Mills</u>
<u>Stacy Rothwell</u>	<u>Tony Rothwell</u>	<u>Carolyn Duax</u>	<u>Marie Boyd</u>
<u>Nicole Trozzi</u>	<u>Chris Busby</u>	<u>Heather Mellor</u>	

Minutes submitted by: Julie Lord

Signature: Julie Lord

Date: 10/13/2015