

SULTANA BAND BOOSTERS

General Meeting Minutes

Date: Tuesday, October 7, 2014

Minutes Prepared By: E. Ryder

I. Call To Order:

Meeting called to order on October 7, 2014 at 6:32 p.m., at the Sultana High School Band Room by President Tony Rothwell.

II. The “Pledge of Allegiance” was conducted.

III. Secretary presents previous Minutes for Review and Approval:

Minutes for the previous Sultana Band Booster Meeting conducted on Tuesday, September 2, 2014 were reviewed. Jaqueline motioned to pass the minutes, as written, and Dale seconded the motion. Motion carried with four (4) votes in favor, and with none opposed. One (1) abstained. Result: Minutes Approved

IV. President’s Report:

- Julie presented a copy of the updated Corporate Fund-raiser letter to be reviewed by the Boosters. She will address letters to a specific person instead of “Prospective Sponsor” and will start printing and sending them out this week.
- Tony brought up the checks needed for the Treasurer. Stacy researched purchasing checks from Costco and determined that we could purchase 600 checks for \$22.76. They can also include a second line for signatures at no extra cost. Maria motioned to purchase checks from Costco, not to exceed \$35. Stacy seconded at the same time as Roxanne. Motion carried with five (5) votes in favor, and with none opposed.

V. Director’s Report:

Mr. Joe Constantino provided the following information:

- He checked on the contract for hosting a Drum-line competition event. Hosting a show will cost us \$1,000, with \$500 going to us for competing in other competitions. We keep all the admission sales, which is normally \$10 for adults and \$7 for children. We would also keep any money collected for parking, snack bar, and programs. He said that the tentative date for the event is Saturday, March 7, 2015. Drum-line season passes will be available for sale, as well.
- Mr. Constantino announced that Jade was selected to march in the Macy’s Day Parade in New York. He requested the Boosters help Jade monetarily to get to New York and for her stay there. He said that she will need approximately \$1,600 for the trip and about \$400 towards her airline flight.
- Mr. Joe Constantino also notified the Boosters that registering for the Winter Guard performance season is \$500 for the membership. This includes five (5) shows and Championships through the WGSC. He requested that the Boosters pay the money to register for the competitions for Winter Guard.
- Rancho night is this Friday. The Rancho Band students will join the Black and Teal Brigade at the football game. Goody bags are being made for the kids. He asked Julie and Maria if they could make some small teal buttons to give to the Rancho band students. Suggested using “Future Black and Teal Brigade Member” on the buttons. He said that they will play Star Spangled Banner with us at the beginning of the game.
- There is no school on October 13th, and Friday, October 17th is Senior Night.

- Saturday, October 18th is our Band Camp. We will need lunch and dinner for the kids.
- October 25th is the Centennial Field Show in Corona.
- November 1st is the Apple Valley Competition and that night is the Key game. We are going to be playing at both venues, so it will be a very long day for the kids. We might need to supply both lunch and dinner that day.
- November 5th is the Band Spectacular at Hesperia High School.
- November 8th is a competition at San Geronio. We will need bus chaperones, parents to help with the pit crew, pulling the trailer, and feeding the kids.
- Mr. Constantino requested the Boosters vote on providing him \$1,000 for a Drum-line competition, with \$500 going towards the Winter Drum-line competitions. Dale motioned that we pay for the events for Drum-line. Jacqueline seconded the motion. Motion carried with eight (8) votes in favor and none opposed. Two (2) abstained.
- Roxanne motioned for us to pay \$500 for the Winter Guard competitions. Jackie seconded. Motion carried with ten (10) votes for with none opposed.

VI. Vice President of Fundraising's Report:

- Julie has put off buying decals until November, since we have to reevaluate our budget due to the other obligations.
- Julie recommended that we have a Del Taco fund-raiser night in October for helping Jade go to New York City for the Macy's Day Parade. She suggested either a Wednesday or Thursday night, and after some discussion, Wednesday, October 29th was selected as the day to do the fundraiser. She will provide the 501c and the W9 to Del Taco to set up the date with them.
- Julie stated that the fund-raiser at China Palace is scheduled for Thursday, November 6, 2014. Discussion ensued about using some of the money from this fundraiser also for Jade. Roxanne motioned to use the Del Taco fund-raiser for Jade and that any money earned over \$400 at China Palace to also go to help Jade. Theresa seconded. Motion carried with nine (9) votes in favor and none opposed. One (1) abstained.
- Julie would like to order two larger vinyl banners for the Boosters and the band. Mr. Constantino would like larger sized banners and we need to order the vinyl that can be used outdoors, so more money will need to be approved by the Boosters before any purchases can be made. Julie requested that this be tabled again until the next meeting, so we can get an idea about where our budget is.
- Julie has extended the time frame to purchase Stater Brothers Scrip until this Friday, October 10th.
- October 17th is Senior Night for football. We also have our first snack bar night. She is thinking about doing pizza and having pulled pork. The pulled pork is being donated.
- Julie stated that we made \$438 at our Chipotle fundraiser. Her company, McKesson also has donated \$1,250 to the band.
- Julie notified the Boosters that NASCAR will be held on March 21st and 22nd, of 2015.

VII. Vice-President of Volunteers/Chaperones Report:

- Maria stated that she needs parents for the upcoming competitions. She has placed out sign-in sheets on the table for those who wish to sign up to help. She needs parents also for the October 18th Saturday Band Camp.
- Maria said that she needed someone to tape off a section for the Band for this Friday. Jackie and Dale volunteered.
- Theresa created a contact list, and Maria said that she will be asking for more help.

VIII. Treasurer's Report:

Starting Balance: \$6,702.76	Deposits: \$1,928.61	Expenses: \$3,229.61
Outstanding Checks: \$1,660.19	Outstanding P.O.'s: \$0.00	Ending Balance: \$5,401.76

Dale motioned to approve the Treasurer's report. Theresa seconded. Vote: Ten (10) approved. None opposed. None (0) abstained. Result: Treasurer's report was approved.

IX. Equipment Manager's Report:

The Equipment Manager, John Mills, was not present at the meeting, therefore no report was provided.

X. Old Business/Open Forum: (Booster By-Laws Discussion)

- Julie provided a change to Article II, Section D. Section should read: "Any **Booster members, including any Board of Director members** not acting in the best interest of the S.B.B., are subject to removal from their **volunteer** Board position, at the request of the Director **and** with a majority Board vote. Person/persons also may not participate in any function pertaining to the S.B.B., for one year, and then only with the approval of the Director and a majority Board vote, would person/persons be allowed to reapply for a **Board Booster membership, including any Board of Director position.**"
- Julie also provided a change to Article III, Section B. Section should read: "Executive Board: The executive and administrative power shall be vested in an Executive Board, which will consist of the President, **1st First Vice-President of Volunteers, 2nd Second Vice-President of Fundraising, Treasurer, Secretary, and the Band Director as an ex-officio with no voting rights, and the Band Director. The Band Director, the Instructors, and those working in the capacity of an Advisor and/or a Consultant, have no voting rights.**"
- Julie stated that the change for Article IX, Section E where we were changing the By-Laws to require two signatures for the withdrawal of funds needs to be removed. The bank does not require two signatures.
- Elaine pointed out that under Article VIII, Section B, a specific insurer is named for the liability insurance provider for the S.B.B., and that the revision to the Booster By-Laws should not specify an insurance carrier, and should only specify that the Boosters need to have the liability insurance. Mr. Constantino agreed and stated that it would be difficult to change insurers, if necessary to do so, if a specific insurer is named in the By-Laws.
- A discussion ensued with members of the Boosters and the Board regarding the changes to the By-Laws and the reasons behind the changes. Most of the conversation was centered around the Band Director being a part of the Executive Board and the removal of his voting rights within the S.B.B. Mr. Constantino pointed out that per the Booster By-Laws (Article X, Section C), a By-Laws Committee to make changes or revisions to the By-Laws is to meet in February, and such changes shall be presented in March for them to be voted on. Dale motioned for the revisions to the By-Laws be tabled until February. Theresa seconded. Vote: Nine (9) in favor. None opposed. One (1) abstained.

XI. Open/Tabled for next meeting

Purchase of larger vinyl banners for use by the Boosters and the Band.

XII. Next Meeting: November 4, 2014 at 6:30 p.m. at the Sultana Band Room

XIII. Meeting Adjourned at 8 p.m.

XIV. Attendance:

Tony Rothwell

Julie Lord

Roxanne J. Olsen

Theresa Owen

Maria Gebhardt-Lopez

Carolyn Medina

Stacy Rothwell

Dale Ryder

Jaqueline O'Hare

Elaine Ryder

Jade Peters

Minutes submitted by: _____ Signature: _____ Date: _____