

SULTANA BAND BOOSTERS

General Meeting Minutes

Date: Tuesday, November 4, 2014

Minutes Prepared By: E. Ryder

I. Call To Order:

Meeting called to order on November 4, 2014 at 6:31 p.m., at the Sultana High School Band Room by President Tony Rothwell.

II. The “Pledge of Allegiance” was conducted.

III. Secretary presents previous Minutes for Review and Approval:

Minutes for the previous Sultana Band Booster Meeting conducted on Tuesday, October 7, 2014 were reviewed. A motion was made by the Vice President of Volunteers that the Minutes be amended to include the content of a private conversation between her and a Band Booster member during the previous meeting. Discussion ensued with opinions expressed that the Minutes are not the proper venue for private conversations and should not be officially recorded in the Minutes. John motioned to approve the minutes, as is, and Jacqueline seconded. Maria motioned to amend the Minutes again to include her private conversation. There was no second. A vote was held with six (6) approved, and four (4) abstaining. None opposed. Result: Minutes Approved with no official changes to the October 7th Minutes.

IV. President’s Report: (Old Business)

- Julie brought up the purchase of a large vinyl banner for the band and a smaller vinyl banner for the Boosters. The banner purchases had previously been approved for a total not to exceed \$75. She requested that we approve more money so that we can order the upgraded outdoor vinyl banners. The 6’ X 2 1/2’ larger outdoor vinyl banner from Staples is \$49.98 plus tax. The 4’ X 2 1/2’ smaller outdoor vinyl banner from Staples is \$32.98 plus tax. Julie requested that we approve money to purchase the banners not to exceed \$100. Maria suggested that we not spend more than \$125. Jacqueline motioned to not spend more than \$125 on the two banners. John seconded. Vote: Five (5) votes in favor. None opposed. Five (5) abstained.
- Julie stated that she had ordered new checks for the Treasurer and Carolyn now has them. The cost was \$24.60, which was under the \$35 approved by the Board to purchase them.
- Julie further stated that she has not yet placed a decal order. She was waiting to make sure that we had enough money in the Booster account before ordering them. She would like to verify that the Boosters still want to place the order for the decals, since it had already been previously approved. John motioned to go ahead and purchase the decals. Jacqueline seconded. Vote: Five (5) votes in favor. None opposed. Five (5) abstained.
- Julie stated that the District Office would like someone within the Boosters to get pictures and articles in the newspaper, especially since the Band is doing so well this year. Julie would like someone to volunteer to be a chairperson to promote the band and Booster events in the newspaper and on the radio. Mr. Costantino pointed out that according to the Bylaws, the Publicity Chairperson would be under the supervision of the Secretary and would be required to keep copies of newspaper articles of events.

5. Vice President of Chaperone’s Report:

- Maria needs parent help at the Band Spectacular tomorrow night at Hesperia High School. She also needs parent volunteers for the September 8th San Gorgonio competition event. Julie said that she and Jacqueline will be feeding the kids after the awards ceremony. We will have the Ranchero Middle School Band kids with us, with Mrs. Ingram and possibly three other parents. Departure time is 8:30 a.m.

- November 14th is the Powder Puff game. We have the Snack Bar that night, so we will need parents to help out in the Snack Bar, the Spirit table, and students selling stuff in the stands. We will also be selling 50-50 tickets.
- We will also need parents to help on November 15th when we go to the Semi-Finals at El Modena High School in Orange County. She will need people to move equipment, pull the trailers, and provide hospitality.
- Championships will be held on November 22nd at Westminster High School. Maria needs parent volunteers for that day as well. She will need eight (8) to nine (9) people to help out. Hopefully we will be going to Grand Championships at Huntington Beach High School which is held later in the day on November 22nd.

V. Vice President of Fundraising's Report:

- Julie provided a copy of the 2014-2015 Sultana Band Booster Fundraising Report. She stated that the Spirit Table made \$130 for the October 10th Football game, \$56.20 at the October 17th Senior Night Football game, after expenses, and \$167.50 at the November 1st Football game. She stated that we do not have a check yet from Del Taco, but the Manager estimated that we had made approximately \$150. We have collected about \$447 of donations towards the trailer.
- Julie stated that we made \$1,012, after expenses, for the Snack Bar at the October 17th Senior Night Football game. We also made \$100 from Maui Wau.
- Julie provided an update for the fundraising for Jade. She repeated that we do not have a check yet from Del Taco for Jade's fundraiser, but we are expecting about \$150. She said that a man donated \$100 to Jade and Elaine made bracelets and earrings and has made \$100 for Jade from the sale of the jewelry. We also have less than \$20 that has been donated.
- We have another fund-raiser at China Palace on November 6th. We handed out flyers at the football game and at Kingston Elementary School to try to get more people in for the fund-raiser. China Palace will donate money from the sales, even if someone does not have a flyer.
- This Friday is the final day to place an order or to sell Stater Bros. Scrip.
- Julie said that she needs donations for the Snack Bar for the Powder Puff game. She is sending home a notice requesting donations of items like sodas, nacho cheese sauce, chips, tortilla chips, and large bags of powdered hot chocolate. Roxanne stated that she would try to get some donations of tortilla chips.
- Julie needs money to be approved to spend on the Snack Bar for the Powder Puff event. She estimates needing approximately \$385. She requested that we approve no more than \$500 be allotted to spend, since we usually double what we spend when we have the Snack Bar. Maria motioned to not exceed \$800 for spending on the Snack Bar. Elaine seconded the motion. Vote: Eight (8) votes for, no opposed. Four (4) abstained.
- The Barnes & Noble fund-raiser event is on December 1st. We need volunteers to wrap during the fund-raising event. We get to keep any tips we receive for wrapping. December 1st is a Monday night. Barnes & Noble will give us a code which we can provide to friends and family who are in another area or out-of-State in order for them to use at another location or on-line, so we can get credit for the sales. Since this is an ASB fundraiser, Barnes & Noble will be providing us posters and flyers which can be handed out at the schools. Elaine suggested that we hand out flyers and put up posters at Kingston and Rancho. John suggested that we send out a mailer about the Barnes & Noble event, and because we are a 501c we may not have to pay for postage. Mr. Costantino said that the contract has to be approved by ASB. He will let Julie know when the contract for Barnes & Noble is signed. .

VI. Treasurer's Report:

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| Starting Balance: \$5,401.76 | Deposits: \$4,677.32 | Expenses: \$3,374.76 |
| Outstanding Checks: \$0.00 | Outstanding P.O.'s: \$0.00 | Ending Balance: \$6,704.32 |

Elaine motioned to approve the Treasurer's report. John seconded. Vote: Four (4) approved. None opposed. Four (4) abstained. Result: Treasurer's report was approved.

VII. Director's Report:

Mr. Joe Costantino presented the following information:

- Friday is picture day for the Marching Band. Pictures will be taken during Fifth and Sixth period. We will send home order forms. You can order "Buddy" pictures and group photos. This is also acting as a fund-raiser. The kids will give us money ahead of time and we will have to write a check to the photographer. Julie motioned to not pay more than \$500 towards the pictures. John seconded. Vote: Seven (7) voted for. None opposed. Four (4) abstained.
- There will be no school on November 10th and 11th. However, he is holding a practice on the 11th with the time to be announced.
- Auditions for Winter Drum Line will be held on November 19th.
- The Adelanto Christmas Parade is on Saturday, December 13th.
- The Winter Concert is scheduled for December 16th at 7 p.m.
- Mr. Costantino would like the Boosters to consider taking out a business loan for the purchase of a trailer. The loan could be handled through DCB where we bank. Julie stated that most loans taken out by 501c organizations are for large sums of money, usually over \$50,000. Someone from the Boosters would have to sign the contract as a Guarantor and would be held responsible if the payments were late or the loan was not repaid. This could adversely affect someone's credit. Maria suggested that we possible rent a U-Haul truck to use for Winter Drum Line and Winter Guard as a temporary fix to the trailer problem. Roxanne added that Russ Blewitt is willing to help out with some money. Elaine suggested that we talk to Mrs. Costas at the District Office about applying for Grants to help pay for Alex and to help us get a trailer.
- We need to have a volunteer to be the point person for contact for the Drum Line event we are hosting in March. The Winter Drum Line fees for the kids is dependent upon whether or not we go to Las Vegas again and how many students sign up or audition for Drum Line. If we can get 30 kids, and with the Las Vegas competition added, fees will be \$400 per student. The reason it is so high is because of the transportation costs. If we do not do the Las Vegas competition, fees will be \$280. Roxanne wanted to know if we could do some fund-raisers to reduce the fees. Mr. Costantino stated they need to do individual types of fund-raisers in order for the money to go towards the kid's fees.
- The fees for the Winter Guard season will be \$330 per student. Vegas will cost an extra \$120 per student, which would bring the fees to \$450 per student. The problem is the cost for transportation. Transportation for the Las Vegas trip is \$2,000. We do not have enough employees of the Hesperia School District available or volunteering to drive the vans like we did last year. If we could get volunteers from the District to drive the vans, the transportation costs would not be so high and the fees would be lower. The problem is that we cannot get employees of the District to commit to driving the vans for all the events and the Las Vegas competition. Therefore, we have to pay for busses. Maria added that if we go to Vegas we may want to do a cheaper buffet, like the Fiesta Buffet which was down the street from where we stayed last year, instead of the expensive one at Luxor.

VIII. Equipment Manager’s Report:

The Equipment Manager, John Mills, provided the following information:

- He has to have more money assigned to him for equipment repairs. Nutty Bolt donated bolts and washers, but he needs other supplies.
- We need more money to fund hauling the equipment. We have to have two vehicles to pull the trailers for the equipment. Jacqueline requested that we need another additional \$50 per pull. Julie suggested that we allot \$200 to pay for the trailer pulls. John motioned to have \$200 authorized to pay for the trailer pulls. Jacqueline seconded. Vote: Six (6) in favor. None opposed. Four (4) abstained.
- John will research the amount of money needed to fix the cart and will come up with the numbers for us to vote on at the next meeting. Carolyn motioned that we authorize no more than \$100 as a buffer to pay for repairs. Jacqueline seconded. Vote: Six (6) in favor. None opposed. Four (4) abstained.

IX. New Business/Open Forum:

There was no new business items discussed.

X. Open/Tabled for next meeting

There are no tabled items for next meeting.

XI. Next Meeting: December 2, 2014 at 6:30 p.m. at the Sultana Band Room

XII. Meeting Adjourned at 8:03 p.m.

XIII. Attendance:

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| <u>Tony Rothwell</u> | <u>Julie Lord</u> | <u>Roxanne J. Olsen</u> | <u>John Mills</u> |
| <u>Maria Gebhardt-Lopez</u> | <u>Carolyn Medina</u> | <u>Lily Blanchette</u> | <u>Margie Mills</u> |
| <u>Jacqueline O’Hare</u> | <u>Elaine Ryder</u> | <u>Joe Costantino</u> | <u>Marie Boyd</u> |

Minutes submitted by: _____ Signature: _____ Date: _____